*Replace all* **S/P/N chapter** *with the name of your S/P/N chapter (for example, Kansas Alpha). Please make sure that the entire phrase* **S/P/N chapter** *is bolded and underlined when you replace the phrase with the name of your S/P/N chapter.*

**ARTICLE I —NAME**

The name of this organization shall be **Florida chapter**of Alpha Delta Kappa. This chapter was chartered on \_\_\_\_\_ (*date)*, in \_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_\_\_\_ (*city, S/P/N*).

**ARTICLE II—PURPOSE**

The purpose of the chapter shall be to promote the purposes set forth in ARTICLE II of the current Bylaws of Alpha Delta Kappa.

**ARTICLE III—MEMBERSHIP**

Refer to ARTICLE III in the current Bylaws of Alpha Delta Kappafor information on membership, transfer, resignation, reinstatement, termination, Omega Chapter, and dues, fees, and assessments. See also the **Florida chapter**Policies and Procedures Manual for dues, fees, and assessments.

Section 1. Election procedures for membership

1. When only one (1) negative vote is received, the written reason shall be read to the chapter, and its validity, following discussion, shall be determined by a majority vote of chapter members present. If the reason is not valid according to the chapter vote, it shall be considered an affirmative vote.
2. A proposed member who receives an affirmative vote shall be notified within one week following the meeting at which she was accepted.

Section 2. Dues

1. A portion of chapter dues may be used to help defray expenses for a delegate(s) to attend International, regional, **state**, and district meetings.
2. The amount and use of the delegate fund shall be as designated in the approved chapter budget and the chapter policies and procedures manual.

**ARTICLE IV—CHAPTER ORGANIZATION**

Refer to ARTICLE IV in the current Bylaws of Alpha Delta Kappa*.*

**ARTICLE V—SUSPENDING AND REVOKING OF CHARTERS**

Refer to ARTICLE V in the current Bylaws of Alpha Delta Kappa*.*

**ARTICLE VI—INTERNATIONAL EXECUTIVE BODIES**

Refer to ARTICLE VI in the current Bylaws of Alpha Delta Kappa.

**ARTICLE VII –OFFICERS**

Refer to ARTICLE VII, Section 3 in the current Bylaws of Alpha Delta Kappaand the **Florida chapter** Policies and Procedures Manual.

The chapter shall have a president, president-elect and/or vice president, immediate past president, secretary, and treasurer. The offices of the corresponding secretary, historian, sergeant-at-arms, and chaplain shall be optional.

Section 1. Nomination

1. A nominating committee shall be elected no later than January of even-numbered years and shall present a list of the candidates at the \_\_\_\_\_\_ meeting.
2. Additional nominations may be made from the floor at the \_\_\_\_\_meeting, provided the consent of the nominee shall first have been obtained.

Section 2. Election and Installation

1. Election shall be by ballot and requires a majority vote of members present at the \_\_\_\_\_ meeting of even-numbered years.
2. If the slate of candidates has only one member nominated for each office, the chapter president declares the election is effective by unanimous consent or acclamation.
3. Chapter officers are installed at the \_\_\_\_\_meeting.

Section 3. Duties of the chapter officers shall be as designated in the current Bylaws of Alpha Delta Kappa and the **Florida chapter** Policies and Procedures Manual*.*

**ARTICLE VIII—COMMITTEES**

Refer to ARTICLE VIII, Section 3 in the current Bylaws of Alpha Delta Kappa and the **Florida chapter** Policies and Procedures Manual.

Section 1. The following shall be designated as standing committees of the chapter: Alpha Delta Kappa Month, altruistic, budget, bylaws and/or policies & procedures manual, fraternity education, membership, and nominating.

1. Standing and special committees and their chairmen, except the nominating committee, which is elected by the members, shall be appointed by the chapter president following her election in the spring of even-numbered years or when the committee is established.
2. A majority of members present at a regular business meeting, or the chapter executive board may establish additional standing and special committees.

Section 2. Duties of the chapter committees shall be as designated in the **Florida chapter**Policies and Procedures Manual*.*

**ARTICLE IX—INTERNATIONAL CONVENTION**

Refer to ARTICLE IX in the current Bylaws of Alpha Delta Kappa.

**ARTICLE X—INTERNATIONAL COUNCIL OF PRESIDENTS**

Refer to ARTICLE X in the current Bylaws of Alpha Delta Kappa.

**ARTICLE XI—REGIONS AND REGIONAL CONFERENCES**

Refer to ARTICLE XI in the current Bylaws of Alpha Delta Kappa**.** **Florida chapter**is in theGulf Region.

**ARTICLE XII—STATECONVENTION**

Refer to ARTICLE XII in the current Bylaws of Alpha Delta Kappaand the State Bylaws and/or Policies and Procedures Manual, for information and number of chapter delegates to the **state**convention.

**ARTICLE XIII—S/P/N COUNCIL OF CHAPTER PRESIDENTS**

Refer to ARTICLE XIII in the current Bylaws of Alpha Delta Kappa and the StateBylaws and/or **state** Policies and Procedures Manual.

**ARTICLE XIV—DISTRICTS**

Refer to ARTICLE XIV in the current Bylaws of Alpha Delta Kappa the StateBylaws, and/or State Policies and Procedures Manual for district purposes and guidelines.

Section 1. The **state** executive board has established **7** districts to provide a vital link

between the chapters and the state.

1. **Florida chapter** is in District \_\_\_\_\_\_\_\_**.**
2. The district meets in the \_\_\_\_\_ of \_\_\_\_-numbered years.

**ARTICLE XV—CITY/AREA COUNCILS OF CHAPTER PRESIDENTS**

Refer to ARTICLE XV in the current Bylaws of Alpha Delta Kappa. See also the **Florida chapter**Bylaws and/or Policies and Procedures Manual.

**ARTICLE XVI—CHAPTER MEETINGS**

Refer to ARTICLE XVI in the current Bylaws of Alpha Delta Kappa.

Section 1. **Florida chapter**meets \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_unless otherwise approved by the chapter executive board.

1. A joint meeting with another chapter(s) or at a district/area council meeting may serve as a chapter meeting if a quorum is present.
2. A quorum of \_\_\_\_\_members is required to transact business atthe chapter meetings.

**ARTICLE XVII—CHAPTER BYLAWS**

Refer to ARTICLE XVII in the current Bylaws of Alpha Delta Kappa*,* and the State Bylaws and/or Policies and Procedures Manual*.*

Section 1. The chapter shall adopt bylaws and/or a policies and procedures manual which must be in compliance with the International Constitution and Bylaws and the StateBylaws and/or Policies and Procedures Manual. Each biennium, the chapter bylaws chairman shall send, for certification, a current copy of the chapter bylaws that satisfies the requirement of the Internal Revenue Service for states of the United States of America and the Commonwealth of Puerto Rico, to the chairman of the **state**bylaws committee by March 15 of odd-numbered years.

**ARTICLE XVIII—PUBLICATIONS**

Refer to ARTICLE XVIII in the current Bylaws of Alpha Delta Kappa and the State Bylaws and/or Policies and Procedures Manual.

**ARTICLE XIX—PARLIAMENTARY AUTHORITY**

Refer to ARTICLE XIX in the current Bylaws of Alpha Delta Kappa.

**ARTICLE XX—AMENDING OF BYLAWS**

Refer to ARTICLE XX in the current Bylaws of Alpha Delta Kappa.

Section 1. Chapter bylaws may be amended by a two-thirds (2/3) vote of the members present at a regular business meeting provided that a copy of the proposed amendments shall have been provided to all members at least thirty (30) and not more than ninety (90) days prior to the meeting at which the proposed bylaws amendments will be considered for adoption.

1. A copy of proposed amendments to **Florida chapter**Bylaws shall be provided to all members in \_\_\_\_\_ of \_\_\_\_-numberedyears. In \_\_\_\_\_\_, the proposed amendments are considered and amendments to the chapter bylaws are adopted.
2. Unless otherwise provided prior to its adoption or in the motion to adopt, an amendment to these bylaws shall become the law of the chapter at the close of the meeting at which it shall have been adopted.

**ARTICLE XXI—DISSOLUTION OF THE ORGANIZATION**

Refer to ARTICLE VII in the current Constitution and Bylaws of Alpha Delta Kappa.

The Internal Revenue Service requires upon the dissolution of the corporation’s states, Commonwealth of Puerto Rico, or any chapters within, the assets of the state or chapter(s) having assets which remain after payment of its obligations has been made or provided for, and after return, transfer, or conveyance of assets held upon condition requiring such return, transfer, or conveyance, shall be transferred to one or more nonprofit organizations whose purposes are substantially similar to those for which the corporation is organized and which at the time of such distribution are described in section 501 (c) (3) of the Code and exempt from tax under section 501(a) of the Code.